

October 1, 20--

Ms. Valarie Bledsoe, Director  
City Parks and Recreation Department  
7034 Renwick Avenue  
Syracuse, NY 13210-0475

Dear Ms. Bledsoe:

Thank you for the excellent manner in which your department accommodated our family last summer. About 120 Turners attended the reunion at Rosedale Park on August 21.

I would like to again request that Shelter 5 be reserved for our next year's family reunion on August 20. A confirmation of the date from your office will be appreciated.

Sincerely,

Blair R. Turner  
2410 Farnham Road  
Syracuse, NY 13219